

**PETALUMA CITY SCHOOLS  
DISTRICT BUDGET ADVISORY COMMITTEE  
Minutes**

200 Douglas Street – Petaluma, California (707) 778-4621

**REGULAR MEETING**

**November 7, 2019**

**A. CALL TO ORDER**

**Called to Order** – 3:34 p.m., Petaluma City Schools Administration Building, Petaluma Conference Room, 200 Douglas Street, Petaluma.

**B. Petaluma City Schools’ District Budget Advisory Committee Role Call:**

<b>Chris Thomas</b> Chief Business Official	✓
<b>Bennett Holley</b>	✓
<b>Catina Haugen</b>	absent
<b>Nancy Emanuele</b>	absent
<b>Stephen Owens</b> Petaluma Administrators Association	✓
<b>Sandra Larsen</b>	✓
<b>Suzanne Garcia</b>	absent
<b>Erinn VanderMeer</b>	✓
<b>Tammy Elliott</b> Petaluma Federation of Teachers	absent
<b>Pam Hubacker</b>	✓
<b>Loretta Kruusmagi</b> California Schools Employees Association	absent
<b>Holly Camozzi</b> Confidential Employees	absent
<b>Will Ortlinghaus</b>	absent
<b>Justin Mori</b>	absent
<b>Kim Hancock</b>	✓
<b>Jessica Morilla</b> Community Members	absent

**C. Enrollment Update**

- Chris shared with the committee that the current enrollment is approximately 7519

**D. Summary of Materials/Supplies by Function**

- Members received the following handouts:
  - Analysis of Consumable Budgets
- Chris reviewed the analysis with the committee
- Member requested future analysis without Grants/Donation
- Education Services to provide list of large ticket items (Computer Software and Licenses)

**E. Future Agenda Items**

- Consumables – break out Grants/Donations
- List of Software and Licenses
- Title I, II (January's meeting)
- Travel and Conferences

**Next meeting date December 12, 2019**

**Meeting Adjourned at 4:08 p.m.**