

**PETALUMA CITY (ELEMENTARY) & PETALUMA JOINT UNION HIGH SCHOOL DISTRICTS
BOND CITIZENS' OVERSIGHT COMMITTEE
AGENDA**

200 Douglas Street – Petaluma, California (707) 778-4621

REGULAR MEETING

January 14, 2016

A. CALL TO ORDER

Call to Order – **6:00 p.m.**, Petaluma City Schools Administration Building, Madrone Room, 200 Douglas Street, Petaluma.

B. Petaluma City (Elementary) and Petaluma Joint Union High School Districts' Bond Citizens' Oversight Committee Role Call:

Members:	Term:	Present/Absent:
Scott Pritchard (Chair) Elementary School Representative	<u>Dec. 2020</u>	_____
Elizabeth Marquardt (Vice-Chair) Business Organization Representative	<u>Dec. 2020</u>	_____
Maureen Lynch (Secretary) Senior Citizens' Organization	<u>Dec. 2020</u>	_____
Alice Christensen Tax Payer's Organization	<u>Dec. 2020</u>	_____
Vacant Elementary School District Site Council Rep	<u>Dec. 2020</u>	_____
Thomas Donohoe High School Representative	<u>Dec. 2019</u>	_____
Patience Patchet High School Representative	<u>Dec. 2019</u>	_____
Gary Callahan Superintendent		_____
Rae Poole (Staff Member) Interim Chief Business Official		_____

Upon verification of a quorum:

1. Approve October 8, 2015 meeting minutes
2. Re-appointment of Chair, Vice-Chair and Secretary. According to the Committee Bylaws Section 9. Officers: *'these positions shall serve in such capacities for a term of one year and may be re-elected by vote of a majority of the members of the Committee'*.
3. Re-appointment of Members. Due to Committee Bylaws Section 5. Membership 5.6 Removal; Vacancy *'failure to attend two consecutive Committee meetings without reasonable excuse'*: Dan Drummond is no longer qualified to be a member of the Committee. Alice Christiansen is currently a member of the organization and also belongs to the Tax Payer's Organization. It is recommended that she be re-appointed to be the Tax Payer's Organization representative. It is also recommended that Scott Pritchard be re-appointed as the Elementary School Representative since he is no

longer serving on an Elementary School District Site Council. The Elementary School District Site Council position will need to be advertised.

4. Review of the District's financial audits. According to Committee Bylaws Section 4. Authorized Activities:

4.1 *In order to perform the duties set forth in Section 3.0 Duties, the Committee may engage in the activities authorized under Education Code Section 15278 subsection (c), including:*

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution, which audits must be performed in accordance with Government Auditing Standards issued by the Comptroller General of the U.S. and must be submitted to the Committee at the same time that they are submitted to the Board of Education for approval, and in any event no later than March 31 of each year.

5. Annual Report to the Board of Education on January 26, 2016. According to Committee Bylaws Section 3.3 Annual Report: *The Committee shall present to the Board, in public session, an annual written report which shall include the following:*

(a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1 (b)(3) of the California Constitution with respect to both Measure E and Measure C; and

(b) A summary of the Committee's proceedings activities for the preceding year.

6. Verification of next meeting date: TBD