

PETALUMA CITY SCHOOLS

Budget Development Calendar

2022-2023 (2023-24 Budget Year)

| Timeline | Key Dates | Meeting | Information/Action |
|------------------|---|---|---|
| Oct-22 to Dec-22 | Continue to adjust current year budget based on updated information | | |
| | October 2022 | Leadership Team Meeting | Provide Overview LCAP Planning & Implementation Communications - LCAP (Range of communications tools) |
| | October 11, 2022 | Board Meeting | Provide Overview LCAP Planning & Implementation |
| | October 25, 2022 | Board Meeting | |
| | November 2, 2022 | DLT/LCAP Committee | LCAP Development |
| | November 8, 2022 | Board Meeting | |
| | November 17, 2022 | Budget Advisory Committee Meeting | Review Details of LCFF/LCAP & Annual Update |
| | December 7, 2022 | DLT/LCAP Committee | LCAP Development |
| | December 13, 2022 | Board Meeting | |
| | December 15, 2022 | Budget Advisory Committee Meeting | |
| Jan-23 to Mar-23 | Develop preliminary enrollment projections; staffing projections, and budget assumptions for 2022-23 based on any new information available | | |
| | January 10, 2023 | None | Governor's 2020-21 Budget Proposal Available |
| | January 17, 2023 | Board Meeting | Financial Audit Report |
| | January 26, 2023 | Budget Advisory Committee Meeting | Review Information in Governor's Budget Proposal/ LCAP |
| | January 31, 2023 | Board Meeting | Present Information on Governor's Budget Proposal |
| | January/February | DELAC/Parent Advisory forums Principal Meetings PFT/CSEA Community Communications | Continue to Review/Discuss LCFF/LCAP & Student Data Continue to Review/Discuss LCFF/LCAP & Student Data Continue to Review/Discuss LCFF/LCAP & Student Data Provide Update on LCAP |
| | February 8, 2023 | DLT/LCAP Committee | LCAP Development |
| | February 14, 2023 | Board Meeting | |
| | February 23, 2023 | Budget Advisory Committee Meeting | |
| | February 28, 2023 | Board Meeting | |
| Mar-23 to Apr-23 | Develop preliminary enrollment projections; staffing projections, and budget assumption for 2022-23 based on any new information available | | |
| | March 14, 2023 | Board Meeting | Second Interim & Budget Revision |
| | March 15, 2023 | Deadline for preliminary notice of reduction of certificated staff | |
| | March 22, 2023 | DLT/LCAP Committee | LCAP Development |
| | March 23, 2023 | Budget Advisory Committee Meeting | |
| | March/April | DELAC/Parent Advisory forums Principals Meetings PFT/CSEA Community Communications | Review Recommendations for LCAP Review Recommendations for LCAP Review Recommendations for LCAP Review Recommendations for LCAP |
| | April 18, 2023 | Board Meeting | Provide Update on LCAP |
| | April 19, 2023 | DLT/LCAP Committee | LCAP Development |
| | April 20, 2023 | Budget Advisory Committee Meeting | |
| May-23 | Complete preliminary budget and make adjustments for information in May revise and other new information available | | |
| | May 9, 2023 | Board Meeting | |
| | May 14, 2023 | Governor's May Revise | |
| | May 15, 2023 | Deadline for final notices of reduction of certificated staff | |
| | May 18, 2023 | Budget Advisory Committee Meeting | Final Meeting |
| | May 23, 2023 | Board Meeting | Present Major Budget Assumptions Review Draft LCAP Program Recommendations |
| June-23 | Prepare final budget for presentation to the Board of Education and the Sonoma County Office of Education | | |
| | June 13, 2023 | Board Meeting | Preliminary Local Control Accountability Plan (LCAP) Preliminary Budget 2023-24 Fiscal Year |
| | June 27, 2023 | Board Meeting (Public Hearing) | Public Hearing on Local Control Accountability Plan (LCAP) Public Hearing on Adopted Budget for the 2023-24 Fiscal Year |
| | June 29, 2023 | Board Meeting | Approve Local Control Accountability Plan (LCAP) 2023-24 Approve Adopted Budget 2023-24 Fiscal Year |

*Please note this calendar maybe subject to change.